

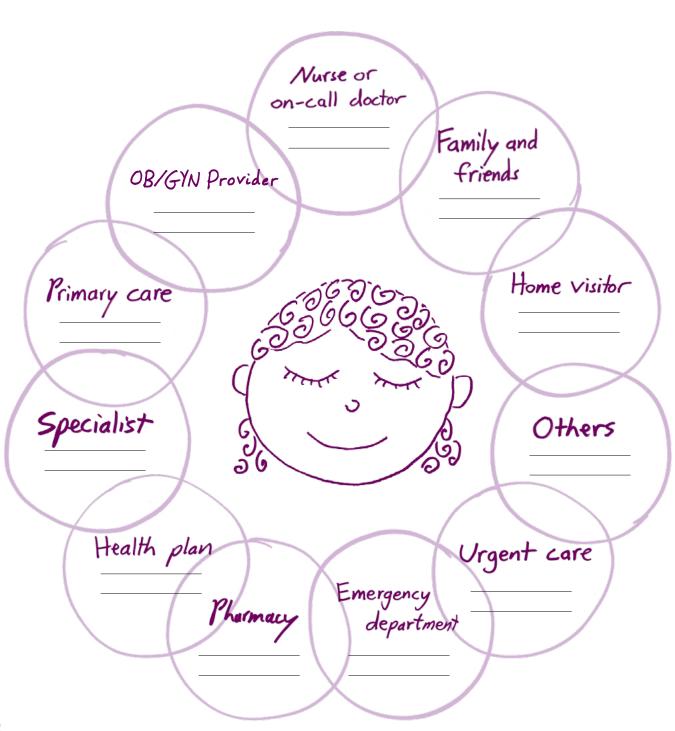
## Empower Yourself to be **Healthy.**

TABLE OF CONTENTS:
Getting health care.
Meeting a new providerpg 6
How to talk to your provider.
Where to go if the office is closed.



## Your health care team.

You are the center of your health, and you have a team of professionals or services that can help you stay healthy.



doctor life covered doctor

provider life spouse dical heart

Happy heart Hospital life plan visits bills

bills healthy clinic B family insurance feelings

family care medical member co-pay happiness provider

family care medical member co-pay happiness provider

individual plan HEALTH fisk accident help

ill ness spouse HEALTH healthcare covered

ill ness spouse medical member co-pay happiness provider

Cost life INSURANCE you policy

plan care provider Care you approval life care

cycle illness service risk life charge

group number O.B. primary group

family life symptoms

medicineyou

love dealth

care

you

## Getting

## health care.

You may be eligible for Medicaid coverage or to enroll in a state or federal health plan. Ask your home visitor to help you find out if you are eligible for free or low-cost health care coverage. The healthcare.gov website may be another helpful resource for you to use. If you are eligible for insurance, unless you have straight Medicaid, you will need to pick a health plan. You have a choice. Pick a plan that works best for you. If you already have health care providers that you like, check what health plans they accept to help you decide which plan is best for you.

Health plans that cover where you live are:	

If you are not eligible for Medicaid or to enroll in other health coverage, there may be a Federally Qualified Health Center (FQHC) or community clinic available that provides primary care and offers sliding scale fees. The website to find a FQHC in your community is: https://findahealthcenter.hrsa.gov. Community clinics near you are:

## Who is a

## primary care provider?

A primary care provider is an important part of your team. They are usually a doctor, but can be a physician assistant or a nurse practitioner who sees you for common non-emergency medical problems. You should see your primary care provider for:

#### 1) Preventive Care - to keep you healthy.

It includes routine visits, like an 'annual visit,' 'yearly physical,' or 'well woman visit' separate from any other visit while you are sick. The purpose of a well woman visit is to provide services, screenings, education and counseling to help you stay healthy and deal with illnesses before they make you really sick. Your primary care provider will document your health history, perform a physical exam, and work with you on setting health goals.

### 2) Chronic Care - to help you manage medical conditions that don't go away. If you have an illness like diabetes, asthma or high blood pressure, it is important.

If you have an illness like diabetes, asthma or high blood pressure, it is important to have regular checkups. Your primary care provider helps you manage your condition so you can feel better on a daily basis.

#### 3) Acute Care - to get you healthy when you are sick.

Primary care providers also take care of you when you have the flu or an infection. They know your medical history. They can follow up with things to see how you are doing. They can order tests or send you to a specialist, if needed.



## Choosing a

## primary care provider.

Your primary care provider is often involved in your care for a long time, so it is important to pick someone you feel comfortable with. If you need to pick a primary care provider, consider the answers to these questions:

- Is the provider taking new patients?
- What health insurance plans does the provider take?
- Is the office staff friendly and helpful? Is the office good about returning calls?
- How easy is it to reach the provider?
   Does the provider use email?
- Who do you talk to when your provider is unavailable or after the office is closed?
- Can you schedule an appointment for the same day you call for one?
- Where do you go for care when you need care after hours?

- If your doctor is not available for a needed appointment, who else do you see?
- Do you like the other providers in the office?
- What do friends and family say about the provider? What do other doctors and patients say about the provider?
- Does the provider invite you to be involved in your care? Does the provider view your patient-doctor relationship as a true partnership?

If you have a health plan, your health plan can give you a list of primary care providers the plan covers to help you narrow your options. Use the phone number on the back of your health plan card.

Remember to tell your health plan who your chosen primary care provider is. If you don't tell your health plan who you pick as your primary care provider, your health plan will automatically assign you one. You still have a choice. Ask your health plan to change your assigned primary care provider. Use the phone number on the back of your health plan card.

Adapted from: National Institutes of Health (NIH), U.S. National Library of Medicine website. http://www.nlm.nih.gov/medlineplus/ency/article/001939.htm. Accessed November 16, 2016.

One	thing	will	accomplish	after	this	visit:	



Once you choose a primary care provider, if you're a new patient, it's important to complete a new patient visit even if you are not sick. When you go to your first patient visit, there are a few things you'll need to bring.

THINGS TO BRING TO EVERY VISIT:
PICTURE ID
INSURANCE CARD(S)  Take a picture of your cards with your phone as back-up.
MEDICATIONS OR A LIST OF MEDICATIONS, INCLUDING OVER-THE-COUNTER MEDICATIONS  You can make a list, bring the bottles with you, or take a picture of your bottles with your phone.
PAPERWORK  Ask the office what forms you need to complete, such as a new patient form and/or health history and how to get them before your visit.
ANY INFORMATION FROM OTHER DOCTORS  For example, discharge papers if you were recently in the hospital.
QUESTIONS TO ASK
2
3. Who do I talk to when you're not available?
4. Where do I go for care after hours?
5. Do you have a patient portal or electronic medical record I can use?
If so, how do I sign up for it?
DESCRIPTION OF WHAT KIND OF CARE YOU HOPE TO RECEIVE FROM YOUR PRIMARY CARE PROVIDER
HOW DID IT GO?
After your first visit, think about how you felt about this doctor.
Did the doctor clearly answer your questions?
Were you treated with respect?
Did you feel like she or he really listened to what you were saying?
Did you feel the doctor hurried or did not address all of your concerns?
<ul> <li>Do you want to keep looking for another primary care provider?</li> </ul>

One thing I will accomplish after this visit:





How to talk to your provider.





You may go to a primary care provider for an illness, to help manage a chronic disease, or for a well woman check-up. The visits are different, but your provider will need similar information to help them understand your health issue.

Understanding the common questions providers ask may help you give your provider important information for your health care.

Providers often prefer to hear about your health issue in your own words, your story. You can give them more information than what may be in your medical record.

### WHAT PROVIDERS WANT TO KNOW - YOUR STORY (EXAMPLE)

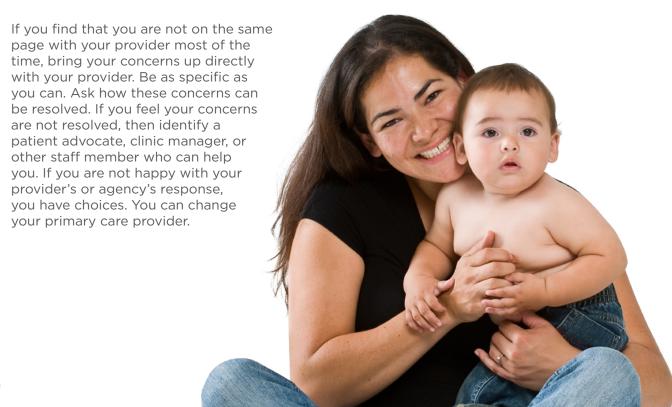
Main reason why you want to see your doctor:	
Headaches.	
Other things you may want to discuss with your doo	ctor:
How your body is feeling:	
I have terrible headaches.	
Detailed information about your physical symptoms  When did it start? <i>It started last month.</i>	S. Know the answers to these questions.  What does it feel like? It's a throbbing
<ul> <li>How long? Does it come and go? It lasts several hours a day. It comes and goes.</li> <li>How often does it happen and when? Every day in the afternoon.</li> <li>What makes it better? I usually feel better after I get some sleep.</li> <li>What makes it worse? I feel worse with flashing light and loud noises.</li> </ul>	pain. Sometimes it's a sharp pain.  How bad is it? On a scale of 0 to 10, it's a five. It's hard to ignore and think about things other than my pain.  Where is it? Does the pain stay in one spot or move around? The pain is on top of my head all the way down to the back of my neck.
Thoughts and events in your life that you think may I just changed jobs and my sleep schedule is all throw My headaches may be because I'm not getting enough.	wn off.
How your symptoms are making you feel emotional The headaches make me feel so grumpy that I can't.	

#### HAVE AN ACTION PLAN

At the end of your visit, your primary care provider may give you a brief summary of what you both discussed or ask you to give a summary. This is to make sure you are both on the same page. If this doesn't happen, you can start the conversation with your provider to make sure they are on the same page as you. These statements will help you summarize your visit with them.

Practice the following statements.

This is what I understand is the problem:
This is what I don't understand:
My treatment options are:
To help me feel better, we decided I will:
I should expect to feel better in:
I should come back if or when:
One thing I will accomplish after this visit:



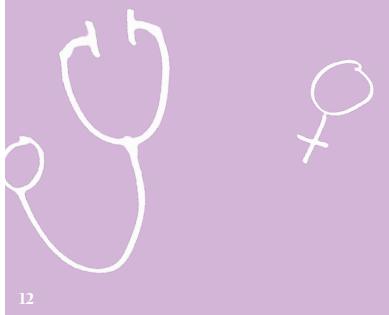
MY STORY
Every visit should include your story and an action plan.
Main reason why you want to see your doctor:
Other things you may want to talk about with your doctor:
How your body is feeling:
Detailed information about your physical symptoms. Know the answers to these questions.
<ul> <li>When did it start?</li> <li>How long does it last? Does it come and go?</li> <li>How often does it happen and when?</li> <li>What makes it better?</li> <li>What makes it worse?</li> <li>What does it feel like?</li> <li>How bad is it?</li> <li>Where is it? Does the pain stay in one spot or move around?</li> </ul>
Thoughts and events in your life that you think may be a cause:
How are your symptoms making you feel emotionally/mentally:
MY ACTION PLAN
This is what I understand is the problem:
This is what I don't understand:
My treatment options are:
To help me feel better, we decided I will:
I should expect to feel better in:
I should come back if or when:
One thing I will accomplish after this visit:

Date \_\_\_\_\_

My visit with \_\_\_\_\_



# Where to go if the office is closed.



## If your doctor's office is closed, where do you go?

When your primary care provider or doctor's office is closed, you have options for care that could save you time and money. Ask your provider where you should go or what to do if you are sick when the office is closed. Your provider's office may give you a list of places. If you are unsure, and it's not life threatening, try calling your doctor's office even if it is closed. Many offices have staff on call to help you decide what to do and where to go.

#### **URGENT CARE**

If you are sick with something like a sinus infection or bronchitis and you can't see your doctor, urgent care is another option. Urgent care can take care of most non-emergency issues. Before you may need it, check with your primary care provider to see which urgent care clinic they prefer.

My preferred urgent care office is: \_\_\_\_\_\_

#### OTHER CARE OPTIONS

Some primary care provider offices work with other clinics that are open in the evening or during the weekend. Telemedicine, or a doctor visit through a video phone call, may be an option too. Ask your doctor's office if they have other care options when their clinic is closed, where to go, and what to do if you ever need to use it.

My preferred extended care office is:

#### **EMERGENCY DEPARTMENT**

Use the emergency department only for life threating conditions such as car/motorcycle accidents, severe cuts or other bleeding that won't stop, heart attacks, broken bones, head injuries, loss of ability to move parts of your body, trouble breathing or swallowing, or similar issues.

My preferred emergency department is:

#### TELL YOUR DOCTOR

If you do go to urgent care or another care option, tell your primary care provider. It's important your doctor knows you are sick and what care was provided, so they can follow-up, if needed. You can use your patient portal, electronic medical record, or leave a phone message with your primary care provider's nurse to tell your provider you used another care option, how you are feeling, and ask if you need follow-up care.

One thing I will accomplish after this visit:

This publication was developed by Michigan State University College of Human Medicine, Department of Obstetrics, Gynecology, Reproductive Biology and Michigan State University Extension in collaboration with Strong Beginnings Federal Healthy Start Program, Spectrum Health, Priority Health, Arbor Circle, Cherry Health, Kent County Health Department, Michigan Department of Health and Human Services and other community partners as part of an Agency for Healthcare Research and Quality community demonstration and research project.

These materials may be duplicated only in their entirety and only for users' internal noncommercial purposes. All duplicate copies must contain authorship credits as they appear on the original materials. For more information, call 517-884-6031.

This project was supported by grant number R18HS020208 from the Agency for Healthcare Research and Quality. The content is solely the responsibility of the authors and does not necessarily represent the official views of the Agency for Healthcare Research and Quality.



DEPARTMENT OF OBSTETRICS, GYNECOLOGY AND REPRODUCTIVE BIOLOGY